ReferralNet

Secure Connectivity Solutions

SENDING REFERRALS VIA

MASTERCARE+

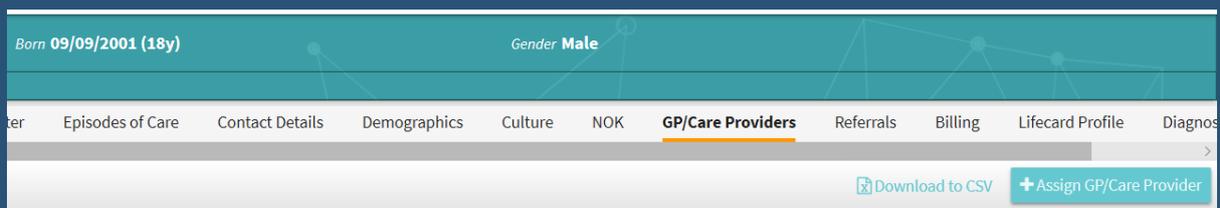## User Guide

SENDING REFERRALS VIA MASTERCARE+

1. Click on Clients. Search for client (Patient) or add new client (Patient)
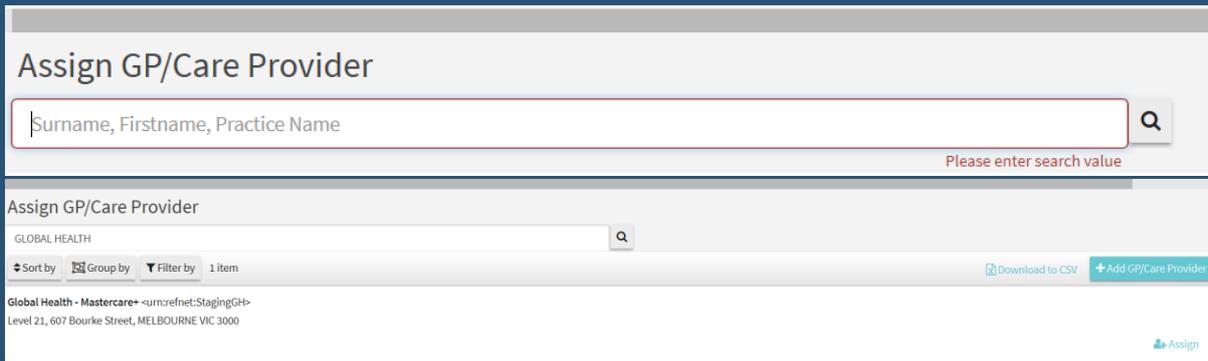

2. Open Patient file or Add new Patient
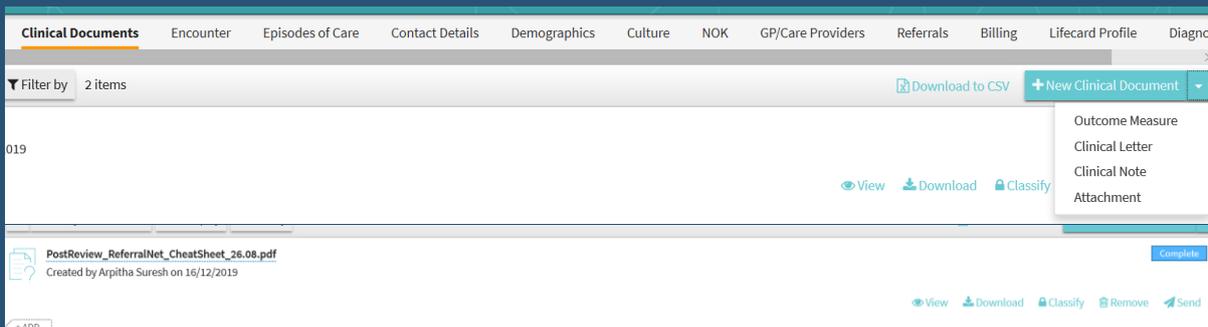

3. Click on GP/Care Providers.

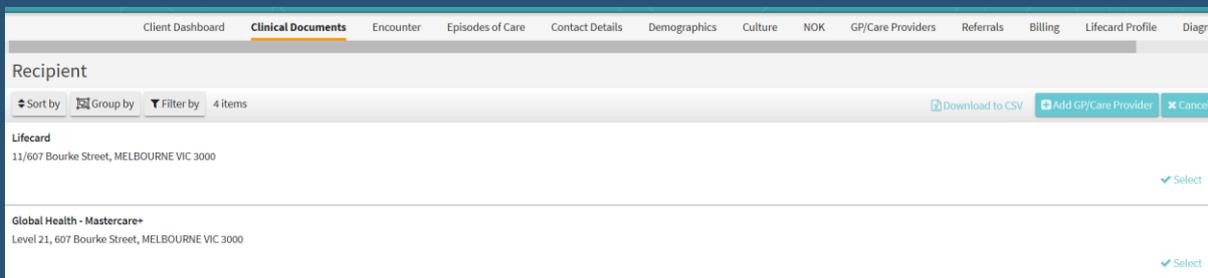4. You can search via this ReferralNet and Argus address book. Assign a GP/Care Provider.

5. Click on Clinical Documents – Select **New Clinical Document** from the drop-down menu.
Select **Attachment** (Attach Word/Pdf/rtf etc) and click on **Send**. – GO TO STEP 8

6. Or Select Clinical Letter/Note or Outcome Measure – select the GP/Care Provider.

7. Select templates from the drop-down menu and click on Send

8. Go to Sent items to track message in real time.